

## Leicester School Committee

### Open Session Minutes

June 22, 2020 @ 5:30 PM

**Online only**

#### 1. Call to Order: 5:30 p.m.

##### Roll Call:

Stella Richard	Present
Nathan Hagglund	Present
Scott Francis	Present
Tom Lauder	Present
Donna McCance	Present

##### Administration Present:

Marilyn Tencza, Superintendent of Schools  
Cady Maynard, Director of Finance and Operations

#### 2. Reorganization of School Committee

##### a. Election of Officers [Chair, Vice-Chair, Secretary]

Stella Richard, School Committee Chair passed the gavel to Superintendent Tencza. After hearing all nominations for Chair, Superintendent Tencza closed nominations and asked for a motion and second for each nomination for Chairperson.

Member Scott Francis nominated Nathan Hagglund; Seconded by Member Tom Lauder; motioned to appoint Nathan Hagglund as the new Chair. Roll call vote: 5:0:0 - motion passed

Chair Nathan Hagglund, asked for nominations for the position of Vice-Chairperson. After hearing all nominations, Chairperson closed nominations and asked for a motion and second for each nomination of Vice-Chairperson.

Member Stella Richard nominated Scott Francis; Seconded by Member Tom Lauder; motion to appoint Scott Francis as the new Vice-Chairperson. Roll call vote: 5:0:0 - motion passed

Chair Nathan Hagglund asked for nominations for the position of Secretary. After hearing all nominations, Chairperson closed nominations and asked for a motion and second for each nomination of Secretary.

Member Stella Richard nominated Donna McCance; Seconded by Member Tom Lauder; motion to appoint Donna McCance as the new Secretary. Roll call vote: 5:0:0 - motion passed.

##### b. Assignment of Roles

The members discussed the School Committee liaison assignments for SY 20-21, they are as follows:

- School Building Committee: Member Tom Lauder
- School Liaisons: (LHS) Scott Francis, (LMS) Stella Richard, (LES) Tom Lauder
- MASC Delegate: Member Nathan Hagglund
- Legislative Liaison: Member: Scott Francis
- Wellness Committee: Member: Donna McCance
- District Improvement Team: Member Donna McCance
- Parks & Recreation: Member Donna McCance
- Select Board Liaison(s): Member: TBD

The School Committee members will discuss the assignment of the Select Board Liaison at their July 13, 2020 meeting

### **3. Business Items**

#### **a. Schedule of School Committee Meetings**

Nathan Hagglund, Chair asked for a motion to approve the SY20-21 School Committee meeting dates as presented - Member Stella Richard; Seconded Member Scott Francis; Roll call vote: 5:0:0 motion passed.

#### **b. Retreat Date**

The Committee discussed a date to have their School Committee Retreat. The Committee members agreed on August 4, 2020, at 4:30 for the retreat date.

#### **c. Donations**

- LHS Alumni Assoc. - \$500.00
- Anonymous - Student Needs - \$300
- Anonymous - \$100

Member Scott Francis made a motion to approve the donations as presents; Seconded Member; Tom Lauder - Roll call vote 5:0:0 - motion passed.

#### **d. Bid Awards**

- FY21 Food Services TEC Bid Award(s)

Motion to award the FY21 Food Services TEC Bid as presented: Member Stella Richard; Seconded Member; Scott Francis - Roll call vote 5:0:0 - motion passed

- FY21 Copy Paper Bid Award

Motion to award the FY21 Copy Paper Bid as presented: Member Stella Richard; Seconded Member; Scott Francis - Roll call vote 5:0:0 - motion passed.

#### **e. Warrant Signing [vote]**

- 52A [Submit Date: 06-16-2020, Warrant Date: 06-25-2020]

Motion to approve the warrant signing of 52A as presented: Member Tom Lauder; Seconded Member; Scott Francis - Roll call vote 5:0:0 - motion passed

### **4. Other Business**

Superintendent Tencza and the Committee members discussed having a meeting in July to keep the members informed of the guidelines and information received from the Department of Education regarding School opening related to COVID-19. Their next open session will be Monday, July 13, 2020, at 5:30 p.m.

## **5. Public Comment**

None

## **6. Executive Session**

A motion was made by Member Scott Francis to go into executive session and not to reconvene to open session at 5:55 p.m. Seconded by Member Tom Lauder. Roll call vote: 5:0:0 - motion passed

## **7. Adjournment**

Motion: Member Stella Richard; Seconded Member Tom Lauder; Motion carries unanimous. The meeting adjourned at 5:55 P.M.

## **Roll Call**

Stella Richard	Present
Nathan Hagglund	Present
Scott Francis	Present
Tom Lauder	Present
Donna McCance	Present

## **List of Documents and Material used during this meeting which are on file at the Leicester Public Schools Central Office.**

### **SY20-21 Proposed School Committee Meetings**

#### **Donations**

- **LHS Alumni Assoc. - \$500.00**
- **Anonymous - Student Needs - \$300**
- **Anonymous - \$100**

**FY21 Food Services TEC Bid Award(s)**

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