

**Leicester Public Schools
School Committee Minutes
April 14, 2020 @ 6:30 PM**

Location: Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. C. 30A sec. 20, the meeting was held via online:

Meeting ID <https://meet.google.com/tzi-oysg-ybh>

Phone Numbers +1 662-527-2134 PIN: 189 154 083#

1. Call to Order

At 6:39 p.m., Mrs. Richard called the meeting to order.

Roll Call:

Stella Richard	Present
Nathan Hagglund	Present
Tom Lauder	Present
Tammy Tebo	Present
Scott Francis	Present

Administrators: Marilyn Tencza, Superintendent of Schools
Cady Maynard, Director of Finance and Operations

Pledge of Allegiance

Mrs. Richard asked everyone to join her in the Pledge of Allegiance to the Flag

School Committee Chair, Stella Richard to this time to thank the Administration, Teachers, Paraprofessional, Custodians and Central Office staff for all everyone has been doing during these challenging times to get as much information to students and parents as possible.

2. Representative David LeBoeuf

State Representative David LeBoeuf provided the Committee members with a brief PowerPoint on the Student Opportunity Act regarding discrepancies and errors in the format of the Governor's budget (House 2). He discussed what the discrepancies were and how they came about. He also discussed other legislative information as it pertains to funding for the Leicester Public Schools.

The School Committee members had an opportunity to discuss some of their concerns regarding the Student Opportunity Act numbers budget, the Governor's budget and how it affects our school department budget moving forward.

3. Approval of Minutes

03-02-2020 Workshop Minutes
03-02-2020 Workshop Executive Minutes
03-09-2020 Open Session Minutes
03-09-2020 Open Executive Session Minutes

Motion to approve: Member Nathan Hagglund; Seconded: Member Tom Lauder; Roll call: 5:0:0 the motion passed.

4. Reports

4.2 Superintendent's Report

a. MSBA Update

Marilyn Tencza, Superintendent of Schools provided an update to the Committee members about the Superintendents' virtual meeting with Commissioner Riley. He would like the districts to continue their focus on remote learning. The Commissioner informed all the Superintendents that Massachusetts is ranked #2 on their remote plans according to an MIT report on student remote learning.

She also informed the Committee members that if the Commissioner extends the closure to the end of the school year, he will provide more guidance on extending learning to include new information, etc.

a. Update on the Director of Facilities

Superintendent Tencza informed the Committee members that the school department has reposted the Director of Facilities position.

b. Update on the Highway Position

She provided an update on the Highway Department (HWD) position. The HWD did not hire someone for the third position in light of what is going on with COVID-19. However, the HWD crews have been working at each of the schools working on the gardens in front of the school, and improved the elementary driveway with the two new staff members. The Superintendent wanted to take this time to thank them for all their hard work.

c. Grading policies at each school

The Superintendent skipped this item as each of the School Principals will be providing an update on what is happening with their staff, remote learning and their grading policies under Other Business.

d. April Vacation

Marilyn Tencza, the Superintendent of Schools reported she had a discussion with the EAL, Paraprofessionals, and Secretary unions regarding whether to continue work during the vacation week or keep it as a school vacation.

The staff would like to continue with their remote learning on Tuesday, April 21, Wednesday, April 22, and Thursday, April 23, 2020. Monday, April 20, 2020, will remain no school day as well as Friday, April 24, 2020 day. This will reduce the number of school days in June on the school calendar and adjust the last day of school to June 16, 2020.

e. May Graduation

The Superintendent provided the Committee members with an update on what is presently happening with Mechanics Hall. Currently, everything seems to be in a holding pattern. Mechanics hall has not canceled our reservation, if they are mandated to cancel, they will refund our deposit. If Leicester High School cancels, we will have to use our deposit for next year's graduation.

The building Principals and Administration will develop a contingency plan for graduation.

f. Last Day for Seniors

The senior's last day will be May 15th if the students return.

g. Cancelling Senior Exams

The Superintendent asked the Committee members how they feel if students were just given the opportunity to return and have time with staff and friends. She will discuss senior exams again once a decision has been made if or when students may return to school.

5. Policies

Second Reading

Motion to table the Second Reading of policy IMG Animals in School as presented – Member Nathan Hagglund; Seconded Member Scott Francis;

Motion to approve the Second Reading of polices:

- JBB - Equal Education Opportunities
- JFABD - Homeless Students: Enroll Rights and Services
- JFABE - Educational Opportunities for Military Children
- JFABF - Educational Opportunities for Children in Foster Care

as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Roll call: 5:0:0 the motion passed.

6. Finance Items

6.1 FY20 Expense Report

Motion to approve the FY20 Expense Report of 04/09/2020 as presented – Member Nathan Hagglund; Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

6.2 FY20 Budget Transfers

Motion to approve the FY20 Budget Transfers as presented – Member Nathan Hagglund; Seconded Member Tammy Tebo; Roll call: 5:0:0 the motion passed.

6.3 FY21 Designate on members to sign AP/Payroll Warrants

Motion to approve Committee Member Stella Richard as designated signee for AP and Payroll Warrants – Member Nathan Hagglund; Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

Member Scott Francis asked the Director of Finance, Cady Maynard, if this will be the process only for the duration of COVID-19. The Director of Finance confirmed that this only for the duration of COVID-19 and to meet the Department of Revenue's electronic approval process. Member Nathan Hagglund; Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

6.4 Warrant Signing 38A, 40A

Member Nathan Hagglund made a motion to approve the warrant signing of 38A, 40A, Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

7. Business Items

7.1 School Choice Participation Open Grades

Motion to approve the district's participation in the School Choice Program for the SY20-21 and allow the Superintendent to accept applications for the grades that have been identified. Member Nathan Hagglund; Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

7.2 Student Name Change/Gender Designation Form

Motion to accept the Student Name Change/Gender Designation Form as presented - Member Nathan Hagglund; Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

7.3 SWCEC 2nd Quarter Report

Motion to accept the SWCEC 2nd Quarter Report as presented - Member Nathan Hagglund; Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

7.4 Donations

- Leicester Special Olympic School Day Games –Hi/Lo Changing Table \$1,239.99
- Leicester Booster Club – 2020 Senior Night Costs - \$400.00

Motion to approve the Donations as presented - Member Nathan Hagglund; Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

7.5 SY19-20 Calendar Change

Motion to approve the changes to the SY19-20 calendar to hold classes on Tuesday, April 21, Wednesday, April 22, and Thursday, April 23, 2020. Monday, April 20, 2020 will remain no school day as well as Friday, April 24, 2020, day. The Commissioner of Education has allowed us to use these as school days. The last day of school for Leicester Public Schools will be changed to June 16, 2020. - - Member Nathan Hagglund; Seconded Member Tom Lauder; Roll call: 5:0:0 the motion passed.

8. Other Business

Each building Principal and Administrator provided the Committee members with an update on what is going on with their staff, students, grades, technology, remote learning, remote learning support, professional development opportunities, and weekly check-in meetings.

9. Upcoming Meetings

April 6, 2020, Workshop
April 14, 2020, Open Session

10. Public Comment

None

11. Adjournment

Motion to adjourn was made by Nathan Hagglund; Seconded by Member Tom Lauder; Motion carries - unanimous. The meeting adjourned at 8:37 P.M.

Roll Call

Stella Richard	Present
Nathan Hagglund	Present
Tammy Tebo	Present
Scott Francis	Present
Tom Lauder	Present

List of Documents and Material used during this meeting which are on file at the Leicester Public Schools Central Office.

- 03-02-2020 Workshop Minutes
- 03-02-2020 Workshop Executive Minutes
- 03-09-2020 Open Session Minutes
- 03-09-2020 Open Executive Session Minutes

- IMG – Animals in School
- JBB - Equal Education Opportunities
- JFABD - Homeless Students: Enroll Rights and Services
- JFABE - Educational Opportunities for Military Children
- JFABF - Educational Opportunities for Children in Foster Care

- FY20 Expense Report
- FY20 Budget Transfers
- Student Name Change/Gender Designation Form
- SWCEC 2nd Quarter Report
- Donations
- School Calendar