

**Leicester Public Schools  
School Committee Minutes  
January 14, 2020 @ 6:30 PM  
Leicester Town Hall  
3 Washburn Sq., 3rd Fl., Leicester, MA 01524**

**Call to Order**

At 6:30 p.m., Mrs. Richard called the meeting to order.

**Roll Call:**

Stella Richard	Present
Nathan Hagglund	Present
Tom Lauder	Absent
Tammy Tebo	Absent
Scott Francis	Present

**Administrators:** Marilyn Tencza, Superintendent of Schools  
Cady Maynard, Director of Finance and Operations

**Pledge of Allegiance**

Mrs. Richard asked everyone to join her in the Pledge of Allegiance to the Flag

**1. Showcase**

Jack Rafferty, a LHS Physical Education and Health Teacher presented a very thorough presentation on the effects and dangers of vaping.

Hannah Collette and Molly Baker members of Club 84 provided a brief update and the purpose of Club 84 to the Committee members. Their mission is to help create change locally to reduce the influence of tobacco and vaping in their community.

The club 84 members are looking forward to attending the Kick Butts Day 2020 field trip to the State House on April 28, 2020 at the Massachusetts State House in Boston.

Committee members thanked both Jack Rafferty and the Club 84 members for their presentation and information.

**2. Approval of Minutes**

**2.1 December 10, 2019, Workshop Session Minutes**

Motion to approve: Member Nathan Hagglund Seconded: Member Scott Francis; motion carries – unanimous

**2.2 December 10, 2019 Open Session Minutes**

Motion to approve: Member Nathan Hagglund Seconded: Member Scott Francis; motion carries – unanimous

**2.3. December 16, 2019, Joint Session Minutes**

Motion to approve: Member Nathan Hagglund Seconded: Member Scott Francis; motion carries – unanimous

## **Reports**

### **3.1 Student Liaisons report**

The Student Liaisons Brenda Nguyen and Hannah Gallant reported on recent and/or upcoming events happening in all the schools for the month of January.

### **3.2 School Committee Chairperson Report**

Stella Richard, School Committee Chair informed everyone that Leicester Public Schools voted to approval the Highway Department hiring two new employees that will take over the snow removal at the school and the mowing of the school fields once the hiring process is over. The vote took place at the Joint Session with the Select Board on Monday, January 6, 2020.

### **3.3 Superintendent's Report**

#### **a. Superintendent's Mid-Cycle Review of Goals**

The Superintendent mid-cycle review will be discussed at the February 3, 2020, workshop as well as at the open session on February 11, 2020.

#### **b. MSBA Update**

Superintendent Tencza provided the Committee members with an update on the LMS Building Committee meeting that took place on January 9, 2020, to review estimates and make some cuts to a few lines. The architects are planning to submit a draft packet to the SBC members on Friday, January 17, 2020. The SBC will vote to approve the Schematic Design report submission to MSBA on February 6, 2020.

#### **c. Staffing**

The Superintendent gave a brief update on open staffing positions.

There are several support staff openings at LHS, the Lead Secretary, Guidance Secretary and the LHS 10 month secretary. The district has two letters of retirement from a Grade 2 teacher, and a Grade 1 teacher.

Brian Connors has agreed to help again with testing students. She informed the Committee members that we are unsuccessful in our search for a new school psychologist.

### **3.4 School Committee Liaisons Report**

Member Scott Francis informed the Committee members that the State of State Address will take place on January 21, 2020, and the budget will including the Student Opportunity Act will be released the next day.

Member Nathan Hagglund informed the Committee members that the next School Safety Committee meeting will be on January 29, 2020, @ Assabet High School.

## **3. Policies**

### **4.1 Second Reading**

Member Stella Richard read the name of the policies on the agenda as Second Reading and asked for discussion. Motion to approve the Second Reading policies as presented – Member Nathan Hagglund Seconded Member Scott Francis; Motion carries - unanimous

- School Committee Policies – Section B – Board and Governance and Operations Possible Revised
- IOJA Field Trip Policy
- JJH Student Travel Policy
- JJH-R Student Late Night and Overnight School-Sponsored Travel Regulations

#### **4. Finance Items**

##### **5.1 FY20 Expense Report**

Cady Maynard, Director of Finance and Operation gave a brief update on the FY20 Expense Report. Motion to approve the FY20 Expense Report of 01/02/202 as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Motion carries – unanimous

##### **5.2 FY21 Oil Bid Award**

Cady Maynard, Director of Finance and Operation gave a brief update on the FY21 Oil Bid that took place at the French River Education Center on December 3, 2019. The FY21 Oil bid was unanimously awarded to Peterson Oil Service, Inc. of Worcester, MA by the district representative that were present at the bid opening. Motion to award the FY21 Oil Bid to Peterson Oil, Inc. as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Motion carries – unanimous

##### **5.3 Warrant Signing 24A, 26A, and 28A**

Member Nathan Hagglund made a motion to approve the warrant signing of 24A, 26A, and 28A - Seconded Member Scott Francis; Motion carries - unanimous

#### **6. Business Items**

##### **6.1 SY20-21 School Calendar**

Superintendent Tencza informed the Committee members that she would like to reinstate two half days for Professional Development for SY20-21. The Superintendent will discuss dates with her LTeam members then update the calendar for review at the February workshop and put on the February open session for a vote.

##### **6.2 Leicester Football Parent Donation**

- Divisional Champs and Finalist Pullovers

Motion to approve the Leicester Football Parent Donation as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Motion carries – unanimous

##### **6.3 Friends of Leicester Middle School Donation**

- LMS Google VR Classroom Kit

Motion to approve the Friends of Leicester Middle School Donation as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Motion carries – unanimous

##### **6.4 LMS 7<sup>th</sup>/8<sup>th</sup> Grade Stem Field Trip**

Motion to approve the LMS 7th/8th Grade Stem Field Trip as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Motion carries – unanimous

##### **6.5 LMS Ski & Snowboard Club Field Trip**

The School Committee members reviewed the request for the LMS Ski & Snowboard Club Field Trip. Beth Johnson, Middle School Assistant Principal informed the Committee members that this field trip is open to Grades 5 through 12.

Motion to approve the LMS Ski & Snowboard Club Field Trip as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Motion carries – unanimous

#### **7. Other Business**

Pamela Smith, the Director of Student Services discussed the ELL Progress Report she created with the ELL teachers as part of the districts Tiered Focus Monitoring response that needs School Committee approval prior to be submittal to the Department of Elementary and Secondary Education on January 31, 2020.

Motion to approve the ELL Progress Report as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Motion carries - unanimous

**8. Meetings**

February 3, 2020 – Workshop

February 11, 2020 – Open Meeting

**9. Public Comment**

None

**10. Executive Session**

M.G.L. Chapter 30 (A) Section 21 (a) (3) to conduct strategy sessions in preparation for negotiations with union personnel (Leicester Paraprofessionals Association) as well as nonunion personnel (High School Principal) and not reconvene in open session.

A motion was made by Member Nathan Hagglund to go into executive session and not to reconvene to open session at 7:20 p.m. Seconded Member Scott Francis.

**11. Adjournment**

Motion: Nathan Hagglund; Seconded Member Scott Francis; Motion carries unanimous. The meeting adjourned at **7:21 P.M.**

**Roll Call**

Stella Richard	Present
Nathan Hagglund	Present
Tammy Tebo	Absent
Scott Francis	Present
Tom Lauder	Absent

**List of Documents and Material used during this meeting which are on file at the Leicester Public Schools Central Office.**

- December 10, 2019, Workshop Session Minutes
- December 10, 2019, Open Session Minutes
- December 16, 2019, Joint Session Minutes
- School Committee Policies – Section B – Board and Governance and Operations Possible Revised
- IOJA Field Trip Policy
- JJH Student Travel Policy
- JJH-R Student Travel Regulations Policy
- FY20 Expense Report
- FY21 Oil Bid Award
- SY20-21 School Calendar
- Donation – Divisional Champs and Finalist Pullover
- Donation – FLMS, LMS Google VR Classroom Kit
- LMS 7<sup>th</sup>/8<sup>th</sup> Grade STEM Field Trip
- LMS Ski & Snowboard Club Trip