

**Leicester Public Schools  
School Committee Workshop  
December 10, 2019 @ 5:30 P.M.  
Leicester High School Media Center  
174 Paxton Street, Leicester, MA 01524**

**1. Call to Order: 5:30 p.m.**

**Roll Call:**

Stella Richard	Present
Nathan Hagglund	Present
Tom Lauder	Present
Scott Francis	Arrived @ 5:35
Tammy Tebo	Present

Also, in attendance were Marilyn Tencza, Superintendent of Schools  
Cady Maynard, Director of Finance and Operations

**Pledge of Allegiance**

**1. Call to Order**

**2. Overnight/Travel Policies Discussion**

The School Committee discussed the proposed changes to the overnight travel policies with staff members Nancy Dutton, Jason Grimshaw and Kathy Mitchell who coordinate and accompany LPS students aboard.

The staff members will review the revisions with the respected travel companies and bring forward any changes that may need to be made to the policies to the Committee members for review and discuss at the January workshop.

**3. Tom Lauder – MASC/MASS New Member Orientation Handbook**

This item has been moved to the January workshop agenda.

**4. Policies**

The School Committee members reviewed the policies on the agenda and will move them for a First Reading at the December 10, 2019, Open Session meeting.

- School Committee Policies – Section B – Board and Governance and Operations  
Possible Revised Section
- IOJA Field Trip Policy
- JJH Student Travel Policy
- JJH-R Student Travel Regulations Policy

**5. Adjournment**

Motion: Member Scott Francis; Seconded Member Tammy Tebo; Motion carries unanimous.  
The meeting adjourned at **5:18 P.M.**

**Roll Call**

Stella Richard	Present
Nathan Hagglund	Present
Tom Lauder	Present
Tammy Tebo	Present
Scott Francis	Present

**List of Documents and Material used during this meeting which are on file at the Leicester Public Schools Central Office.**

- IOJA Field Trip Policy
- JJH Student Travel Policy
- JJH\_R Student Late Night and Overnight School Sponsored Travel Regulations
- Section B. Board Governance and Operations