

**Leicester Public Schools
School Committee Workshop
November 4, 2019 @ 5:30 P.M.
Leicester High School Media Center
174 Paxton Street, Leicester, MA 01524**

1. Call to Order: 5:30 p.m.

Roll Call:

Stella Richard	Present
Nathan Hagglund	Present
Tom Lauder	Present
Scott Francis	Present
Tammy Tebo	Present

Also, in attendance were Marilyn Tencza, Superintendent of Schools
Cady Maynard, Director of Finance and Operations

Pledge of Allegiance

2. Review of Student Handbooks

The School Committee reviewed and discussed the changes each school made to their SY19-20 handbooks. The Committee members asked for some clarification on the electronics/toys section of the Leicester Elementary School. They would like to know if that includes, cell phones, Ipads, etc.

The Student Handbooks will be moved for a vote at the November 12, 2019, open session meeting.

3. School Building Project Discussion

Member Tom Lauder and Superintendent Marilyn Tencza brought the Committee members up to date on the Leicester School Building project and Leicester School Building Committee meetings.

They informed the Committee that there is a meeting on November 5, 2019, to discuss (FFE) Furniture, Fixtures, and Equipment from 1:00 – 6:00 p.m. in the Central Office Conference room, on Thursday, November 7, 2019, the School Building Committee will meet to discuss sustainability, systems and LED. The district and the architects will be holding a Public Forum on Wednesday, November 20, 2019, @ 7:00 P.M. at the LHS Fine Arts Center.

4. Student Name Change/Gender Affirmation Form

The Superintendent discussed the new Student Name Change/Gender Affirmation Form that was sent to the District by DESE, the Committee members need to approve this new form at the next scheduled open meeting (November 12, 2019).

The Committee members asked the Superintendent to share with the Schools' Attorney to see if there is anything that the district may need to add to this form.

5. Policies

5.1 First Reading

- JLCD – Administering Medicines to Students
- IOJA Field Trip Policy
- JH Student Travel Policy
- JH-R Student Travel Regulations Policy
- School Committee Policies – Section B – Board and Governance and Operations
Possible Reviewed Section
- School Committee Policies – Section B – Board and Governance and Operations
Possible Revised Section

The School Committee members reviewed the policies on the agenda for a First Reading. They would like to move policy IOJA Field Trip Policy, JH Student Travel Policy, JH-R Student Travel Regulations Policy, and School Committee Policies – Section B – Board and Governance and Operations Possible Revised Section to the December 2, 2019, workshop.

Motion to table policy JLCD – Administering Medicines to Students for a second reading – Member Scott Francis; Seconded Member Tom Lauder Motion carries - unanimous

5.2 Second Reading

- ADDA Background Checks Policy

The School Committee members discussed policy ADDA Background Checks Policy on the agenda for a Second Reading. This policy will be moved for a vote to the November 12, 2019, meeting agenda.

6. Becker Field Update

Member Tammy Tebo along with Selectman Harry Brooks informed the Committee of a recent meeting they had at Becker College, with the Becker College President, Assistant Athletic Director and the Dean of Student at the Leicester campus. Member Tebo informed the members that she was there as a representative of the Leicester Soccer Club to discuss field use.

Becker College is very pleased to have LPS as a neighbor, will share fields and collaborate with the district. Becker College agreed to let the Leicester Soccer Club use the turf field on the weekends during the summer. The Special Olympics can use the turf field in the future if there is a need.

7. Public Comment

Michelle Dominy asked the Committee for an update on the parking situation at the Leicester Elementary School, especially since winter, is approaching. The Superintendent informed the public that the school department just received a second quote, that work should be completed by the end of the weekend of November 9, 2019.

8. Executive Session

The Committee members adjourned into Executive Session to discuss M.G.L. Chapter 30 (A) Section 21 (a) (2) to conduct strategy sessions in preparation for negotiations with unions (Leicester Paraprofessionals Association, Education Association of Leicester, Government Employees' Union, IUPE, Local 4 (Food Services Unit)) and not to reconvene in open session.

9. Adjournment

Motion: Member Scott Francis; Seconded Member Tammy Tebo; Motion carries unanimous. The meeting adjourned at **6:40 P.M.**

Roll Call

Stella Richard	Present
Nathan Hagglund	Absent
Tom Lauder	Present
Tammy Tebo	Present
Scott Francis	Present

List of Documents and Material used during this meeting which are on file at the Leicester Public Schools Central Office.

- LES Handbook
- LES Handbook Changes
- LMS Handbook
- LMS Handbook Changes
- LHS Handbook
- LHS Handbook Changes
- IOJA Field Trip Policy
- JJH Student Travel Policy
- JJH_R Student Late Night and Overnight School Sponsored Travel Regulations
- JLCD-RI Protocol for Administering Medication
- JLCD-RI Self-Administration of Medications

- ADDA Background Checks
- Section B. Board Governance and **Operations**